

Henderson-Vance Downtown Development Commission, Inc
Façade Incentive Grant Application (Part 1)

Please type or print in ink and return to HVDDC, 207 N. Garnett Street, Henderson, NC 27536

Property Location Address: _____

Property Parcel ID No (from Vance County Tax Card): _____

Current Use: _____ Proposed Use: _____

Applicant Type (select one): ___ Property Owner or ___ Tenant

Applicant Name: _____

Address: _____

Phone: _____ Email: _____

Applicant Tax ID: _____

Property Owner Name (if different from Applicant): _____

Address: _____

Phone: _____ Email: _____

City/County Taxes paid two years prior to application date:

Applicant: ___ (Y) ___ (N) Property Owner (if different from applicant): ___ (Y) ___ (N)

Description of Proposed Renovation (attach summary if needed): _____

Materials to be used: _____

Est. Total Project Cost: _____ Grant funding requested (max 50%, \$2,500): _____

Please attach: (1) copy of government-issued photo ID (2) "Before" pictures / drawings (3) "after" sketches for project, and (4) written quote/estimate from contractor.

This grant application is a two (2) part process. Part 1 of this application must be approved by HVDDC' S Design Committee before the applicant is eligible for Part 2.

I understand this Façade Incentive Grant application does not guarantee that any funds will be awarded until Part 2 is completed and approved.

Applicant Signature: _____ Date: _____

Property Owner Signature (if different): _____ Date: _____

**Henderson-Vance Downtown Development Commission
Façade Incentive Grant Application Agreement (Part 2)**

Please type or print in ink and return to HVDDC, 207 N. Garnett Street, Henderson, NC 27536

Property Location Address: _____

Property Parcel ID No (from Vance County Tax Card): _____

Applicant Name: _____

Please describe any changes to the information provided on the Façade & Improvements Grant Application Part 1 (address, property owner, materials, etc.; attach additional pages if needed):

Detailed Description of Proposed Renovation (attach additional pages if needed):

Budget Cost of Façade & Improvement Renovation: _____

Estimated completion date: _____

Color Scheme (Attach paint chips): _____

Checklist for Complete Application - Please indicate compliance:

1. ___ Copy of Part 1 approved application
2. ___ I have read the Building Grant Program guidelines and I fully understand the agreement.
3. ___ I have met with Henderson Code Enforcement (if required)
My project ___ **does** / ___ **does not** require Inspector signature. (check one)
4. ___ I have complied with the Secretary of the Interior's Standards for Rehabilitation.
5. ___ If I am a Tenant, the Property Owner's notarized written permission is attached.
6. ___ Drawings/sketches, color schemes, sign designs, material specifications for project are attached.
7. ___ An itemized project budget is attached specifying labor and materials.
8. ___ Labor contracts are attached.
9. ___ Applicant and Property Owner (if different) have paid any and all City and County taxes due.

I understand the Façade Grant Program must be used in the manner described in the application brochure and the application must be reviewed and approved by the Design Committee of the Henderson-Downtown Development Commission, Inc. prior to commencement of work. I understand that failure to comply with the approved application may result in the forfeiture of grant funds.

Applicant Signature: _____ Date: _____

Property Owner Signature (if different): _____ Date: _____

